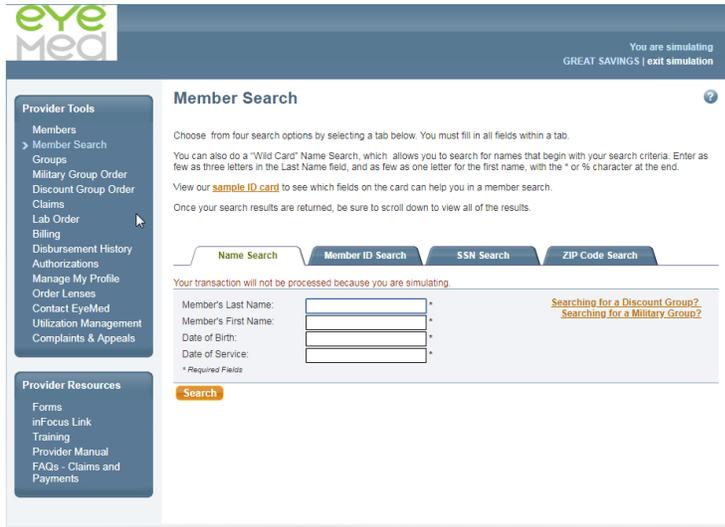
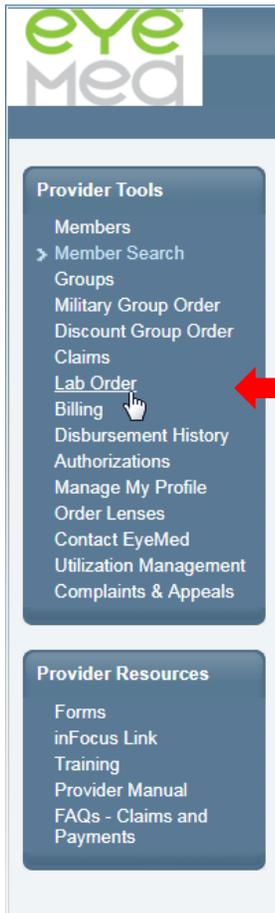


HOW TO PRINT SHIPPING LABELS FOR NEW ORDERS

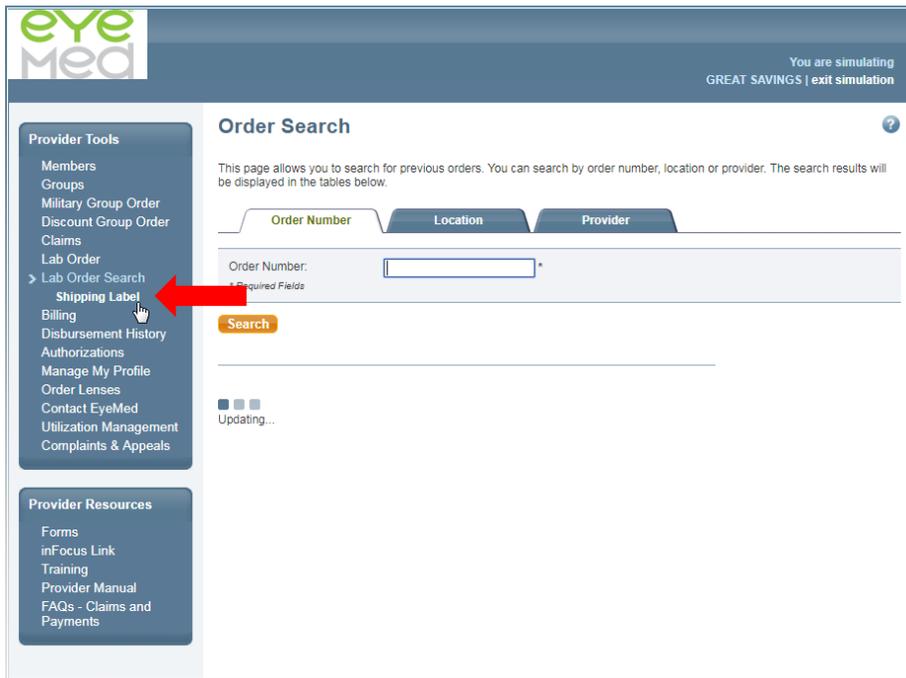
Log in to EyeMed



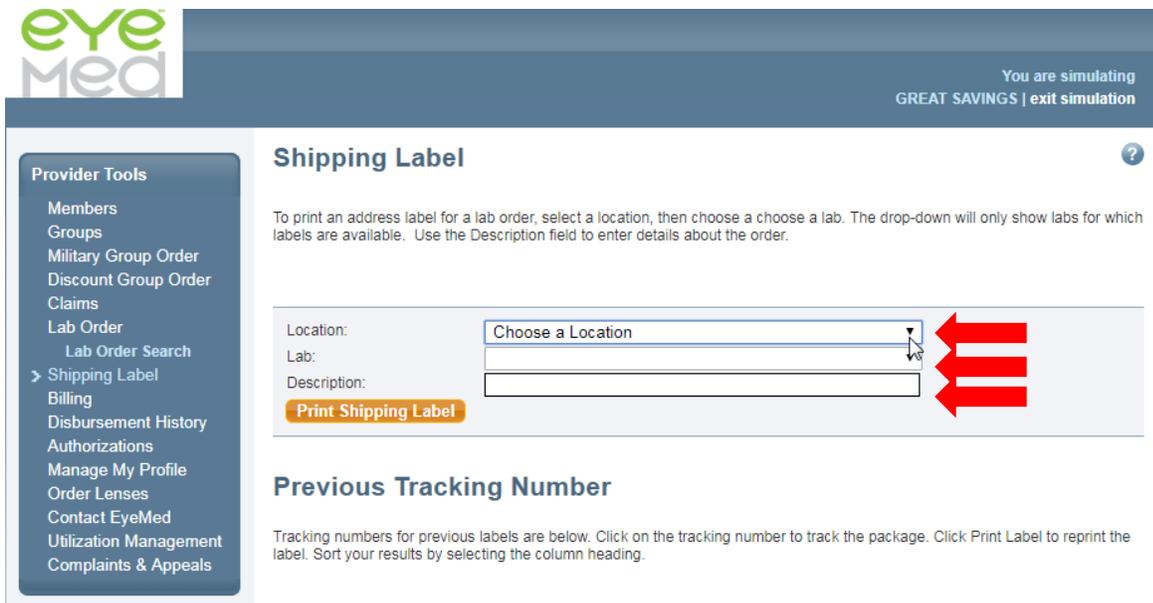
Click Lab Order (under Provider Tools)



Click Shipping Label



A short form should appear. Choose desired location in Location dropdown. This will be the return address for the labels and should represent your location.



Select Luxottica Lab Services in Lab dropdown

Enter description for shipping label (*suggestion: list patient name(s) or order # here for quick reference*)

Click Print Shipping Label

Provider Tools

- Members
- Groups
- Military Group Order
- Discount Group Order
- Claims
- Lab Order
 - Lab Order Search
 - Shipping Label
 - Billing
 - Disbursement History
 - Authorizations
 - Manage My Profile
 - Order Lenses
 - Contact EyeMed
 - Utilization Management
 - Complaints & Appeals

Shipping Label ?

To print an address label for a lab order, select a location, then choose a choose a lab. The drop-down will only show labs for which labels are available. Use the Description field to enter details about the order.

Location:

Lab:

Description:

[Print Shipping Label](#)

Previous Tracking Number

Tracking numbers for previous labels are below. Click on the tracking number to track the package. Click Print Label to reprint the label. Sort your results by selecting the column heading.

Click Print Label

Shipping Label ?

To print an address label for a lab order, select a location, then choose a choose a lab. The drop-down will only show labs for which labels are available. Use the Description field to enter details about the order.

The shipping label has been generated successfully.

Location:

Lab:

Description:

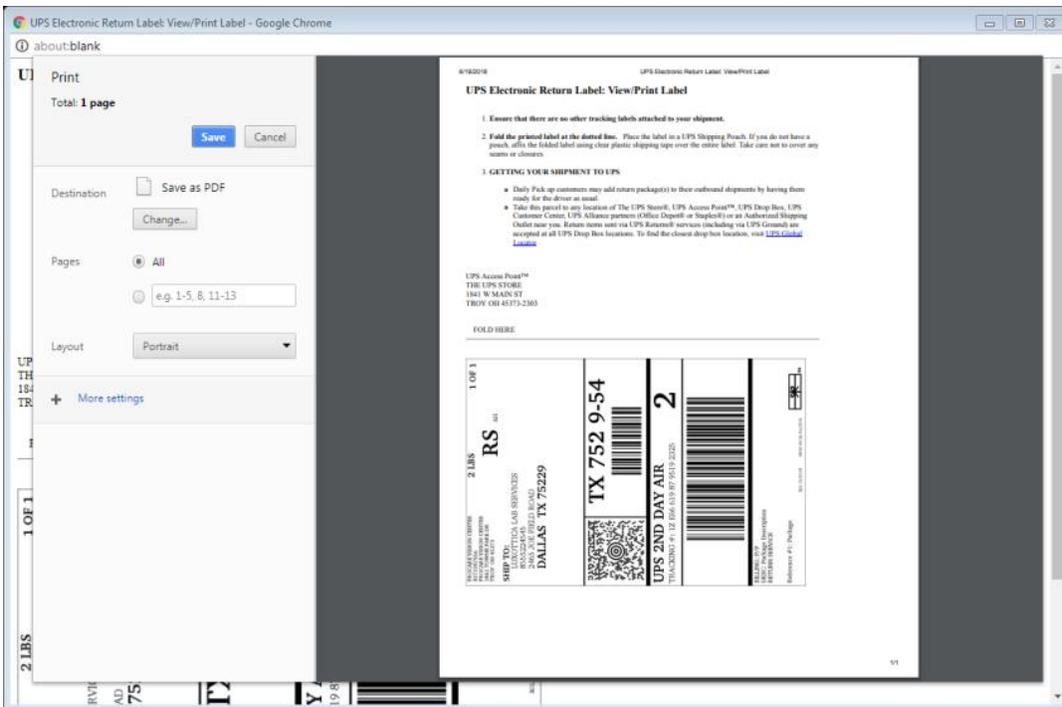
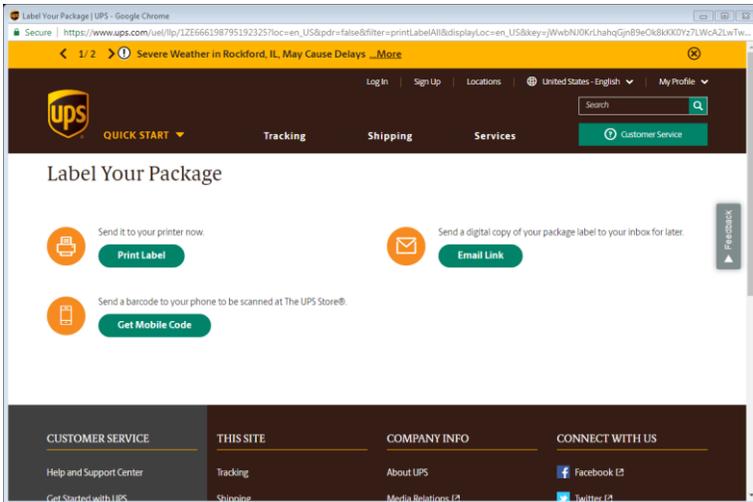
[Print Shipping Label](#)

Previous Tracking Number

Tracking numbers for previous labels are below. Click on the tracking number to track the package. Click Print Label to reprint the label. Sort your results by selecting the column heading.

Tracking Number	Create Date	Description	Label
1ZE666198798016662	06/28/2018 04:42:35 PM	DOE, JOHN	Print Label
1ZE666198793032779	06/28/2018 04:28:35 PM	DOE, JOHN	Print Label

Follow UPS prompts to print label



To edit the description, click the current entered description

Previous Tracking Number

Tracking numbers for previous labels are below. Click on the tracking number to track the package. Click Print Label to reprint the label. Sort your results by selecting the column heading.

Tracking Number	Create Date	Description	Label
1ZE666198798016662	06/28/2018 04:42:35 PM	DOE, JOHN	Print Label
1ZE666198793032779	06/28/2018 04:28:35 PM	DOE, JOHN	Print Label

Showing 1 to 2 of 2 Shipping Labels

Edit the description as desired, and then click Update

Edit Shipping Label Description. ?

Edit the Description below.

Tracking Number	1ZE666198798016662
Create Date	06/28/2018 04:42:35 PM
Description:	<input type="text" value="DOE, JANE"/>

[Update](#)

To track the status of the outgoing package with UPS, click the Tracking Number

Shipping Label ?

To print an address label for a lab order, select a location, then choose a lab. The drop-down will only show labs for which labels are available. Use the Description field to enter details about the order.

The shipping label has been generated successfully.

Location:	4000 LUXOTTICA PL, MASON, 45040 (A31477) ▼
Lab:	Luxottica Lab Services-21123531- 11336 Reeder Rd., C ▼
Description:	<input type="text" value="DOE, JOHN"/>

[Print Shipping Label](#)

Previous Tracking Number

Tracking numbers for previous labels are below. Click on the tracking number to track the package. Click Print Label to reprint the label. Sort your results by selecting the column heading.

Tracking Number	Create Date	Description	Label
1ZE666198798016662	06/28/2018 04:42:35 PM	DOE, JOHN	Print Label
1ZE666198798032779	06/28/2018 04:28:35 PM	DOE, JOHN	Print Label

[Home](#) > [Tracking](#) > Track & Tracking History

Tracking

Log in to save this information to your recently tracked shipments. New to UPS? [Sign up](#)

1ZE666198798016662

[Print](#) [Help](#) [A](#) [A](#) [A](#)
 Updated: 06/28/2018 4:46 PM, Eastern Tim



Previous tracking numbers are saved for your convenience

Provider Tools

- Members
- Groups
- Military Group Order
- Discount Group Order
- Claims
- Lab Order
- Lab Order Search
- Shipping Label
- Billing
- Disbursement History
- Authorizations
- Manage My Profile
- Order Lenses
- Contact EyeMed
- Utilization Management
- Complaints & Appeals

Provider Resources

- Forms
- inFocus Link
- Training
- Provider Manual
- FAQs - Claims and Payments

Shipping Label ?

To print an address label for a lab order, select a location, then choose a lab. The drop-down will only show labs for which labels are available. Use the Description field to enter details about the order.

Location:

Lab:

Description:

Previous Tracking Number

Tracking numbers for previous labels are below. Click on the tracking number to track the package. Click Print Label to reprint the label. Sort your results by selecting the column heading.

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Showing 1 to 2 of 2 Shipping Labels